



April 5, 2018

## Important Changes for Students at Rosscarrock School

Dear Parents/Guardians,

After reviewing and considering the input and feedback gathered through [a thorough community engagement process](#) this school year, the Calgary Board of Education has decided to make the following changes to the student population at Rosscarrock School:

- K-4 students living in the community of Cougar Ridge will be designated to West Springs School

This means that starting in September 2018, the student population will include:

- Regular Program Home Area K-6

This decision was made to address the fact that enrolment decline at West Springs School provides the opportunity for some K-4 Cougar Ridge students to attend school closer to home. More information about what we heard from the community and how this plan responds to that feedback is available in the attached [chart](#).

We believe this plan provides the best use of learning space for our students, schools and communities as a whole. The plan aligns with the three key elements considered in the decision-making process: the CBE values, planning principles and the input and feedback gathered from affected school communities.

Thank you to everyone who participated at in-person sessions and through online surveys throughout the engagement process. Your thoughtful contributions have made a meaningful difference in decision-making.

### We live in Cougar Ridge. Can my child stay at the school?

Current Grade 3 Cougar Ridge students can remain in the regular program at Rosscarrock School and will receive busing for the 2018-19 school year without being charged a fee.

Regular program Cougar Ridge students in other grades may register as out-of-boundary students and families will be responsible for their own transportation to and from school.

### When do I have to decide which school my child will attend?

Cougar Ridge families who decide to remain at Rosscarrock School must notify the school by April 16, 2018.

### Will students from Cougar Ridge need to register at West Springs School?

Current K-3 students living in Cougar Ridge and attending the regular program at Rosscarrock School will automatically be designated to West Springs School unless Rosscarrock School is notified otherwise (see above).

Cougar Ridge students currently attending an alternative program and wanting to move to West Springs School will need to submit a transfer request and could be subject to the lottery process. If needed, the lottery is scheduled to occur April 24, 2018.

**Important Notice: Please have someone translate this for you.**

**Avis Important: Veuillez s'il vous plaît demander à quelqu'un de traduire ce document pour vous.**

**重要通知: 请找人为您翻译这篇文件。**

**یادداشت مهم: لطفا شخص را با خودد اشته باشید که این موضوع را به شما ترجمه نماید.**

**Thông báo quan trọng. xin quý vị vui lòng hãy tìm người phiên dịch văn kiện này.**

**ਜਰੂਰੀ ਸੂਚਨਾ। ਕਿਰਪਾ ਕਰਕੇ**

**ਇਸਨੂੰ ਆਪਣੇ ਲਈ ਕਿਸੇ ਤੋਂ**

**ਅਨੁਵਾਦ ਕਰਵਾ ਲਵੋ**

**ایم نوٹس براہ مہربانی: اگر کوئی آپ کے لئے اس کا ترجمہ کر ہے**

**जरूरी सूचना। किरपा करके इसे अपने लिए किसी से अनुवाद करवा लें।**

**Aviso Importante: Por Favor entregar a alguien para traducirla para usted.**

**중요한 공지: 다른 사람이 이것을 당신을 위해 번역하게 해 주십시오.**

**Важное замечание: Пожалуйста, попросите кого-то чтобы Вам это перевел.**

**ملاحظة هامة: الرجاء ترجمة هذه المعلومات.**

**We live in Cougar Ridge and have registered our child for kindergarten at Rosscarrock School. Do we need to register at West Springs School?**

All Cougar Ridge kindergarten registrations received at Rosscarrock School will be sent to West Springs School. These registrations will be held at West Springs School until it is determined if a kindergarten lottery is required and then included in the lottery process. If needed, the lottery is scheduled to occur April 24, 2018.

**Will my child be subject to a lottery at West Springs School?**

Current K-3 students living in Cougar Ridge and attending the regular program at Rosscarrock School are not subject to a lottery, if needed. These students will be in Grades 1-4 in 2018-19.

Cougar Ridge students attending an alternative program and wanting to transfer to West Springs School will be subject to the lottery process, if needed.

**The student population at the school will be quite low. What will happen to the school?**

Student enrolment is projected to range from 125-150 students over the next five years. The capacity of the school is 450. Enrolment will be monitored and further discussions may be required. You will have an opportunity to participate in discussions about next steps prior to decisions being made.

**How will students get to school?**

With this change, Rosscarrock School's designated attendance area is entirely within the walk zone for the school. School walk zones and attendance areas can be found using the CBE's [Find a School](#) tool.

**What support will families and students receive during the transition?**

Each school may provide support in different ways. Your school will share more information in the coming months.

When a student with complex learning needs moves from one school to another, the supports required to fulfill the IPP requirements move with them. Teachers and staff at the former and new school will collaborate to ensure the student's needs are met.

**What if I have more questions?**

We have posted a [question and answer document](#) and other information on our website. If you have a question that is not answered here or on our website, contact the school's principal, Ray Suarez, at 403-777-8390 or [Rosscarrock@cbe.ab.ca](mailto:Rosscarrock@cbe.ab.ca).

We look forward to working with staff, students and parents to help make a smooth transition.

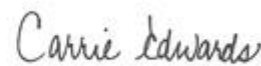
Sincerely,



Calvin Davies  
Director, Area 7



Sydney Smith  
Director, Area 6



Carrie Edwards  
Director, Planning and Transportation



## Proposed Plan: Regular Program Home Area K-6

K-4 Cougar Ridge students move to West Springs School

| <p><b>Current:</b></p> <ul style="list-style-type: none"> <li>■ Regular program Home Area K-6</li> <li>Regular program Cougar Ridge K-4</li> <li>PLP II Grades 4-6</li> <li>Spanish Bilingual K-2<br/><i>(moving to Gleanmeadows School for 2018-19 school year and beyond)</i></li> </ul> | <p><b>Key factors and what we heard</b></p>          | <p><b>Response related to key factors and what we heard</b></p>  |
|--|--|--|
|  | <p>Allow students to attend school close to home</p> | <ul style="list-style-type: none"> <li>■ K-4 Cougar Ridge students move to West Springs School.</li> </ul>   |
| <ul style="list-style-type: none"> <li>■ Enrolment:<br/>Regular Program 178<br/>Spanish Bilingual 153<br/>Total 331</li> <li>■ Available instructional space: 450</li> </ul>   | <p>Sustainability</p>                                | <ul style="list-style-type: none"> <li>■ Maintaining Cougar Ridge students at Rosscarrock School will not boost the population significantly and does not justify the increased travel time and distance for these students.</li> <li>■ Enrolment will be monitored and further discussions may be required.</li> </ul>    |
| <p><b>Issue:</b></p> <ul style="list-style-type: none"> <li>■ Cougar Ridge community has expressed an interest in K-4 students attending school closer to home</li> </ul>  | <p>Add an alternative or GATE program</p>            | <ul style="list-style-type: none"> <li>■ Waitlists for these programs do not indicate an unmet need in the area.</li> <li>■ Limited funds are available to expand current alternative programs.</li> <li>■ An expression of interest would need to be conducted before expanding existing alternative programs.</li> </ul> |