

## how to

This information is for K to 9 students and families to access reporting information through the MyCBE/PowerSchool Portal.

## Use MyCBE/PowerSchool to Access Reporting Information for Students in K to 9

If your/your child's school has opted to use PowerSchool as a tool for communicating reporting information, you can access reporting period comments and indicators through the MyCBE/PowerSchool Portal at the end of each reporting period.

There is not a downloadable version of the report card available through the MyCBE/PowerSchool Portal. The same reporting information that is found on a printed report card is presented in a web format that requires navigation between courses.

Students and families are encouraged to use the MyCBE/PowerSchool Portal, rather than the PowerSchool App, to access reporting information. The app currently does not include some of the information that can be accessed through the MyCBE/PowerSchool Portal.

The following steps will help you access reporting information.

- 1 | Go to the MyCBE/PowerSchool Portal sign in page. You can access this page from the public CBE website ([www.cbe.ab.ca](http://www.cbe.ab.ca)) or your school website, by clicking on the link that looks like one of these:



- 2 | Enter your username and password

myCBE PowerSchool

### Student and Parent Sign In

Welcome to the Calgary Board of Education's new MyCBE / PowerSchool Portal.

**Students:** Your username is your CBE Student ID and your password is your CBE network password. If you are new to CBE, ask your teacher or school staff for your CBE Student ID and initial password.

**Parents/Guardians:** Please sign in with your new MyCBE / PowerSchool Parent Account. Your previous My CBE Account and HomeLogic username/password will no longer work. See [below](#) to create a new Parent Account.

Username

Password

[Sign In](#)

### Notes |

- a | There are also instructions on this sign-in page for how to create an account for logging in to the MyCBE/PowerSchool Portal
- b | The default landing page provides information about attendance

- 3 | Click on the Assignments & Grades tab

myCBE PowerSchool Welcome, Asr Che | Help | Sign Out

Navigation

- Grades and Attendance
- Grade History
- My Schedule
- Attendance History
- Class Registration
- School Information

Grades and Attendance: Che, Asr

Attendance Assignments & Grades

Exp	Last Week					This Week					Course	Absences	Lates
	M	T	W	H	F	M	T	W	H	F			
HR(A-C)											Home room Email T18, G6S644 T - Rm: 18	0	0
OT1(A-C)	-	-	-	-	-	-	-	-	-	-	English Language Arts 6 Email T18, G6S644 T - Rm: 18	0	0
OT1(A-C)	-	-	-	-	-	-	-	-	-	-	Social Studies 6 Email T18, G6S644 T - Rm: 18	0	0
OT1(A-C)	-	-	-	-	-	-	-	-	-	-	Science 6 Email T18, G6S644 T - Rm: 18	0	0

- 4 | The Assignments & Grades page will list all courses in which you/your child is enrolled. There is a column for each reporting term. S1 refers to the first reporting period, which ends in December/January. Y1 refers to the final reporting period, which ends in June.
- 5 | Click on the hyperlinked [i] for the appropriate term of a course to view reporting information. If new information does not appear on the screen, scroll down.

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Assignments & Grades: Che, Asr

Attendance Assignments & Grades

Exp	Course	S1	S2	Y1
HR(A-C)	Home room Email T18, G6S644 T - Rm: 18	[i]		[i]
OT1(A-C)	English Language Arts 6 Email T18, G6S644 T - Rm: 18	[i]		[i]
OT1(A-C)	Social Studies 6 Email T18, G6S644 T - Rm: 18	[i]		[i]
OT1(A-C)	Science 6 Email T18, G6S644 T - Rm: 18	[i]		[i]

- 6 | See the reporting comment for that course in the "Teacher Comments" section

Course	Teacher	Expression	Final Grade <sup>1</sup>
Mathematics 6	T18, G6S644 T	OT1(A-C)	
<b>Teacher Comments:</b>			
A reporting period comment would be displayed here.			

- 7 | Scroll down to view information about assignments (this information will only be available if your/your child's school has opted to use PowerSchool as a tool for ongoing communication)

**Assignments**

Due Date	Category	Assignment	Flags	Score		
09/17/2018	Conversations	Interview #2 (Number)	Has Description	Collected	--	View
08/29/2018	Products	Written Quiz #2 (S&S/Measurement)	Has Description	Collected	--	View
08/24/2018	Observations	Problem Solving #2 (S&S/M) Revisited	Has Description	Collected	--	View
08/20/2018	Observations	Problem Solving #2 (S&S/Measurement)	Has Description	Collected	--	View
08/16/2018	Conversations	Interview #1 (S&S/Transformations)	Has Description	Collected	--	View
08/16/2018	Products	Written Quiz #1 (S&S/Transformations)	Has Description	Collected	--	View
08/14/2018	Conversations	Multiplication Running Record	Has Description	Collected	--	View
08/13/2018	Observations	Problem Solving #1 (S&S/Transformations)	Has Description	Collected	--	View

Grades last updated on: 11/7/2018

**Legend**

Stems/Outcomes | Has Description | Has Comment | Collected | Late | Missing | Exempt from Final Grade | Absent | Incomplete

- 8 | To view stem indicators, scroll down and click on the name of the course

Expand All Collapse All

OT1(A-C) Mathematics 6 - 18-19	T18, G6S644 T
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This will open a table of your/your child's indicators for each reporting stem in this course.

OT1(A-C) Mathematics 6 - 18-19 T18, G6S644 T

Stems/Outcomes	S1	Y1
RCS.1UNDRSTND.MAT.6 Understands mathematical concepts and relationships	4	--
RCS.2REASON.MAT.6 Uses mathematical reasoning to analyze and solve problems	4	--
RCS.3ESTIMATE.MAT.6 Explores and develops strategies for mental mathematics and estimation	4	--
RCS.4COMPUTE.MAT.6 Develops and applies appropriate and efficient strategies for computation	4	--
RCS.5COMMNCTE.MAT.6 Models, represents and communicates mathematical ideas	3	--

- 9 | Scroll back up the page to go through these same steps to see reporting information in another course

**Note** | The Stems/Outcomes tab at the top of the MyCBE/PowerSchool Portal allows you to view indicators for multiple courses at the same time. You cannot view reporting comments on the Stems/Outcomes tab.